

**School Advisory Council (SAC) Meeting Minutes**  
27 September, 2016  
Le Marchant St. Thomas classroom, 4:37 – 5:51 pm

**Members Present:**

Jeanne Boudreau	Principal
Monica Stoilov	Vice Principal
David Jakeman	Chair, Parent
Judy Obersi	Co-Chair, Parent
Laura White	Secretary, Parent
Andrew Boyne	Parent
Kim Gallivan	Teacher (staff)
Claire McParland	Community Representative

**Members Absent:**

Nancy Beck	Community Representative
Gina Jones	Educational Program Assistant (staff)

**1. Review and Approval of 2 June, 2016 Minutes:** 4:38 pm.

Motion to approve: JB

Seconded: LW

**2. Additions to Agenda:**

Playground committee report.

**3. Old Business:**

a) Review of SAC Bylaws (DJ): no changes made.

b) Update Letter of Agreement (DL): signed by DJ and JB after review.

-Letter of Agreement revised to include the names and completion of term dates for the current SAC members.

-Teachers Jennifer McMillan and Kate McLeod are no longer at LMST, and community representatives Natalie Rosen/Matthew Snurr are now parents at LMST.

-We have opening(s) for 1-2 more community representative member(s) on the SAC.

c) Student Support Plan (JB): We are now in year five, which is the year we present. The final report will be forwarded to the SAC before being submitted to the school board (32 pages).

d) new school (JB):

-The SST has not met this academic year.

-JB/MS saw the school design. The footprint is now similar to the current school, which means that students will retain access to the field, but the design of the indoor layout is somewhat constrained.

-Select staff members will see the school design on a 13 October meeting with the design team.

-As announced by Joachim Stroink (MLA Halifax Chebucto), there will be a community meeting regarding the new school in October.

**4. New Business:**

a) School transportation policy review request by Ron Heiman (policy sent by email) comments due by October 31<sup>st</sup>.

**5. Administration Update (JB):**

a) Sept 29<sup>th</sup> PD day: morning: math, coding & robotics; afternoon: literacy

- b) Oct 13<sup>th</sup>: photo retakes
- c) Oct 27<sup>th</sup>: movie night
- d) Oct 29<sup>th</sup>: In-service day
- e) Oct 31<sup>st</sup>: Scary walk at dawn
- f) Dec 14<sup>th</sup>: P-3 Holiday Concert, Grades 4-6 will have a spring concert.
- g) Fire drill, Hold & Secure (close classroom doors, continue teaching) and lock-down (silent) drills complete. Drills are completed in a manner that is fun for the children.
- h) Grades 4-6 had a ukulele workshop and enjoyed it. An after school program may start up.
- i) Grades 4-6 choir (lunch time) rehearsal has started.
- j) The first day of school and adjusting to the new routines at the transition school have gone well.
  - There are 430 students in 19 classrooms. (Halifax Central has 100+ students. Gorsebrook has 200+ students.)
  - The grades P-2 soft cap class size is 20 students, hard cap is 22 students. The grades 3-6 soft cap class size is 25 students, hard cap is 27. All class sizes are at or below the hard cap.
  - The P/1 English class has 15 students.
  - There are three full classes of Primary French Immersion students.
  - Staggered recess and lunch are working well, there is plenty of space for the children to play.
- h) The transition school was given to the HRSB by a family with the understanding that it would continue to be used as an educational institution.
- i) The school sign is broken and requires caulking. Volunteer helper would be appreciated! Wendy W. posts the school sign notices.

## **6. Other business:**

- a) Playground Committee report (JO):
  - The transition school playground is owned by HRM.
  - The committee met with city councilor Wayne Mason over the summer regarding the long term plans for the design of the new school green/playground space.
  - Next, the committee will meet with the new school landscape architect.
  - A natural playground is one idea that the committee has for the new school playgrounds.
  - (CO) The black fence along Le Marchant and Watt Streets was paid for by community fund raising. Is there a use for this at the new school?
  - The playground committee was wondering if there is anything required now for the transition school. Gates at some of the black fence openings would be greatly appreciated.
- b) Playground supervision (LW/JB):
  - There are 2-3 playground supervisors on duty. One stands at Watt and Le Marchant, one at the south end of the playground on Le Marchant, and a third stands near the entry door by the parking lot with a view into the play area outside the breezeway doors connecting the Annex to the main building.
  - Supervision of the children works best at recess and lunch when only children are on the grounds. This will be communicated to parents in an email regarding morning drop-off playground congestion.

**7. Items moved to next meeting's agenda:**

None.

**8. Actions:**

- a) School transportation policy (policy sent by email 21 Sept) review comments to David Jakeman by 31 October.
- b) JB to forward the final School Support Plan report to the SAC before submitting it to the school board.
- c) JB to email to parents re: playground supervision strategy

**9. Next meeting:** October 25

Meeting adjourned 5:51 pm.